



**Istanbul
Bilgi University**

LAUREATE INTERNATIONAL UNIVERSITIES

INFORMATION SHEET 2015/16

Key Data on the Institution

Full legal name of Institution in English and local language	Istanbul Bilgi University
Erasmus ID Code	TR ISTANBU11
Institution Website	http://www.bilgi.edu.tr/en/
ERASMUS Institutional Coordinator (name, E-mail, Telephone)	Beyhan Demir Langlois Institutional coordinator, Erasmus Office Istanbul Bilgi University International Center Eski Silahtarağa Elektrik Santrali Kazım Karabekir Caddesi No:2/13 ÇSM Building Eyüp 34060 Istanbul Turkey Tel: + 90 212 311 52 19 e-mail: beyhan.langlois@bilgi.edu.tr

Data on Erasmus Office

Name of the Office	International Center
Address	Eski Silahtarağa Elektrik Santrali Kazım Karabekir Caddesi No:2/13 Eyüp 34387 Istanbul Turkey
Website/ E-mail	http://international.bilgi.edu.tr/en/international-center/incoming/erasmus-exchange/general/ E-mail: erasmus@bilgi.edu.tr
Outgoing Students Contact Person	Exchange Programs Specialist Ms. Zeynep Ezgi Erdem E-mail: ezgi.erdem@bilgi.edu.tr +90 212 311 5217
Incoming Students Contact Person	Exchange Programs Specialist Ms. Gözde Dede E-mail: gozde.dede@bilgi.edu.tr + 90 212 311 5218

Budget, Staff exchange Contact Person	Exchange Coordinator Mrs. Aybala Isik E-mail: aybala.isik@bilgi.edu.tr + 90 212 311 5117
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Academic and Administrative Matters

Semester Dates (including exam sessions)	Fall semester: Mid-September until the end of January, including final exams Spring semester: Mid-February until the end of June, including final exams.
Application Deadline	April 1-June 1: for the following fall semester and full academic year September 1-November 1: for the following spring semester
Application Webpages	ONLINE NOMINATION AND APPLICATION SYSTEM for incoming exchange students (Erasmus, Erasmus Link, Bilateral). At the first stage, the International Office of partner university nominates the exchange students online. At the second stage, the students nominated will be invited by e-mail to complete an online Application Form. Information on and access to the online system is at: http://www.bilgi.edu.tr/en/information/international-center/foreign-students/erasmus-exchange/info-for-applicants/
Important Notes on Application	Due to university regulations regarding student admissions and registration a- The International Office cannot accept nominations above the quota of exchange or admit students from departments other than indicated on the exchange agreement. b- We cannot accept late applications. c- We also cannot extend study periods of exchange students originally indicated during the online nomination and application. If the student has been nominated and has applied for one semester only, he/she is officially admitted and registered for one semester before his/her arrival. This cannot be subsequently extended to a full year.
Language of Instruction	All departments offer a great number of courses in English. Courses indicated in the online course catalogue as "recommended for international students" are conducted entirely or in large part in English. International exchange students, who do not speak Turkish fluently, can register for these courses only.
Course Catalogues Website	https://sis.bilgi.edu.tr/coursecatalog/yeni/index.asp?pt=YL&kw=ESEN&kwo=3
Possibility of Attending Courses	YES

from Different Departments	
Accommodation Arranged	YES
Accommodation cost / month	http://step.bilgi.edu.tr/en/ogrenci-destek-merkezi/dormitories-residences/
Average cost of living / month	Estimated living expenses for international students, excluding accommodation, are around 300-400 euros per month depending on the student's lifestyle. Books and administrative fees are approximately 100 to 150 euros per semester.
Language Course for Erasmus Students	YES, TK 111 and TK 112